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May 2, 2014

454 Whittier Street
St. Louis, MO 63108
(314) 652-3114
(314) 652-3112

Custodian of Records
Missouri Department of Corrections
2779 Plaza Drive
Jefferson City, Missouri 65102

OFFICERS AND DIRECTORS

Sheila Greenbaum
President

By Mail and Facsimile: (573) 751-4099

Thomas Hayde
Daron Smith
Vice Presidents

Subject: Sunshine Law Request

Bob Waugh
Treasurer

This letter is a request for copies of public records under the Missouri Sunshine Law. Pursuant to the provisions of Chapter 610 of the Missouri Revised Statutes, we request that you provide copies of any and all records in the possession of the Department of Corrections (DOC), regardless of who produced them, regarding witnesses to executions:

Shontaia Riley
Secretary

STAFF

Jeffrey A. Mittman
Executive Director

Anthony Rothert
Legal Director

Nancy Burchfield
Director of Philanthropy

Diane Balogh
Communications Director

Grant Doty
Staff Attorney

Gillian Wilcox
Staff Attorney

Mustafa Abdullah
Program Associate

Deborah Read
Executive Assistant

Michael Hill
Paralegal

Crystal Williams
Jay Hardenbrook
Lobbyists

1. All records indicating or identifying invitees of the Director of the Department of Corrections to witness scheduled executions in the past 12 months;
2. All records indicating responses of invitees of the director of the department of corrections to witness scheduled executions in the past 12 months;
3. All records indicating requests by the public or the media to witness executions in the past 12 months;
4. All records indicating consideration of the requests by the public or the media to witness executions in the past 12 months;
5. All records indicating responses to requests by the public or the media to witness executions in the past 12 months; and
6. All records indicating actual witnesses to executions in the past 12 months.

If any or part of this request is denied, please send a letter listing the specific exemptions upon which you rely for each denial and provide the contact information for the official to whom we may appeal. Mo. Rev. Stat. § 610.023.4. This request must “be acted upon as soon as possible, but in no event later than the end of the third business day following the date the request is received.” Mo. Rev. Stat. § 610.023.3.

Because this records request is being submitted in the public interest and “is likely to contribute significantly to public understanding of the operation or activities” of your department, we ask that you waive any fees or charge a substantially reduced fee pursuant to Mo. Rev. Stat. § 610.026.1(1). However, should you decline to waive or reduce fees, proceed without further approval if the cost does not exceed \$ 50.00 and send an invoice with the records. If the cost will exceed \$50.00, please inform us of the cost in advance.

All correspondence regarding this request should be sent to Jeffrey Mittman. He can be reached at (314) 652-3114 or jmittman@aclu-em.org.

Thank you for your attention to this matter. If you have any questions, do not hesitate to contact us.

Sincerely,



Jeffrey Mittman
Executive Director



Mustafa Abdullah
Program Associate